

**TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS
MONTHLY MEETING
June 25, 2025**

Attendance: Joe Richards, Tom Murphy, Zachary Shapiro, Audra Garrett, Lynette Bates, Executive Director Gabe Moreno, Deputy Chief David DeTray, Barbara Fisk, Liz Romero

SUBJECT	DISCUSSION
Call to Order/Pledge	Meeting was called to order at 5:35pm by Zakk Shapiro.
Roll Call/Proof of Quorum	There was a quorum with five (5) board members in attendance.
Adoption of Agenda	MOTION adopt the agenda as presented was made by Tom Murphy. SECOND: Joe Richards YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra Garrett NAY: ABSTAIN: The agenda adopted as presented.
Election of Officers	MOTION was made by Tom Murphy to appoint the following officers: Zakk Shapiro as Chairperson, Audra Garrett as Vice Chairperson, Joe Richards as Secretary/Treasurer. SECOND: Audra Garrett YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra Garrett NAY: ABSTAIN: Officers elected Zakk Shapiro as Chairperson, Audra Garrett as Vice Chairperson, Joe Richards as Secretary/Treasurer.
Public Comments	None
Review Minutes	MOTION to approve the final presentation of the May 28, 2025 meeting minutes was made by Audra Garrett. SECOND: Tom Murphy YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra Garrett NAY: ABSTAIN: The final presentation of the May 28, 2025 minutes were approved.
Financial Statement	The May 2025 financial statements were prepared by Sue Gonzales of WSDM and presented by Chief Moreno, as follows. Financial Overview <ul style="list-style-type: none">• Total Assets \$13,224,471.70• Total Liabilities \$4,143,426.05• Equity \$9,081,045.65

- General Fund Bank Accounts \$1,515,730.85
- Enterprise Fund Bank Accounts \$2,052,511.54
- Total Cash on Hand \$3,568,242.39

YTD Income and Expenses – Net Income \$435,550.16

- Revenue TAD \$382,477.67, TADE \$1,249,190.25
- Combined Expenses \$1,685,779.77
- Payroll \$579,620.02
- Medical (Ins/Sup) \$188,109.31
- Legal/Professional \$54,332.37

YTD Billing Performance

- EMS Transports January – May 2025: 703
- Gross Charges \$2,175,965.21
- Contractual Allowances \$798,720.92
- Payments Collected \$319,800.37
- Net Collections Rate ~23.2%

May Collections Summary

- Total Transports 149
- Gross Charges \$487,595.44
- Average Gross Charge/Trip \$3,272.45
- Collections May Trips \$51,553.56
- Cash per Trip \$346.00
- April Collection Rate 14.0%

Rolling 12 Month Payor Mix

- Medicare 22% - \$754.90/trip (91%)
- Medicare Adv 28% - \$07.88/trip (76%)
- Medicaid 20% - \$385.22/trip (40%)
- Insurance 12% - \$1,246.15/trip (46%)
- Facility 2% - \$1,120.12/trip (54%)
- Other Govt 3% - \$2,106.30/trip (87%)
- Self-Pay 12% - \$6.82/trip (0%)

Rolling 12 Month Operations Summary

- Total Trips 1,807
- Gross Charges \$5.4M
- Allowables \$2.3M
- Net Charges \$3.1M
- Payments \$1M
- Avg Gross Charge/Trip \$2,992.83
- Avg Cash/Trip \$555.35
- Net Collection Rate ~32.3%

Chief Moreno noted that TAD's previous billing company, Quick Med Claims (QMC), held approximately \$1.3 million in outstanding collections

which have carried forward for nearly three years. The new company, EMS/MC has continued collection attempts collection \$2,184.03 YTD. TAD is investigating writing off the remaining balance.

YTD Old AR (QMC)

- Previous AR Outstanding \$1,296,364.24
- Payments \$2,184.03
- Write Offs \$10,059.36
- Balance \$1,284,105.85

MOTION to approve the May 2025 financial statements as presented was made by Tom Murphy

SECOND: Audra Garrett

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra Garrett

NAY:

ABSTAIN:

The May 2025 financial statements were approved as presented.

Old Business

Body Camera Footage Retention. There are two Colorado Records Retention statutes, 1) Special Districts which is what our policy is based upon and 2) Public Safety which would incorporate footage into patient records with retention of seven years. TAD's Special District attorney reviewed and signed off on the current policy. It was confirmed that the cameras are turned on for every call.

MOTION to approve Trinidad Ambulance District Policy #12-10: Recording Devices Policy as written was made by Joe Richards.

SECOND: Tom Murphy

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra Garrett

NAY:

ABSTAIN:

Trinidad Ambulance District Policy #12-10: Recording Devices Policy approved as presented.

New Business

Bylaw Adherence. Audra Garrett expressed her desire for the board to more closely follow the bylaws in regard to agenda format and approving bills and appropriations versus financial statements. She was informed that the Executive Director has a \$5,000 maximum spending limit without prior board approval. Historically, with auditor approval, the accounts payable approval process includes invoice approval by the Executive Director and two board member signatures on checks with invoices attached. The District has recently moved away from paper checks to digital payments using Bill.com wherein the Executive Director and two board members must approve all invoices prior to payment distribution. All board members will have access to Bill.com with Tom Murphy, Joe Richards, Zakk Shapiro having approval status and Audra Garrett and Lynette Bates having view only status. This will allow all board members access to invoices. If it is felt that an invoice requires board review prior

Director's Report

to payment, it will be noted and presented to the board for approval.
(Joe Richards exited the meeting at 6:10pm)

939 Robinson Ave. The property remains up for sale at the appraised price of \$1.1M with a lease option of \$5,000 per month. There have been no inquiries. The realtor has yet to post a sign at the building and asked for consideration in lowering the price to which the board refused.

Health Service District. No update.

Grants. No update.

Safety Cloud (HAAS System) Report. The in-car GPS navigation warning system, for civilians and first responders, alerts drivers to emergency vehicles in the area with lights and sirens activated.

Alert Activity

- Drivers Alerted: 1,280 (YTD: 6,418 | Lifetime: 6,486)
- R2R Alerts Sent: 13 (YTD: 57 | Lifetime: 57)
- R2R Alerts Received: 13 (YTD: 59 | Lifetime: 59)

Incident Activity

- Total Incidents: 147 (YTD: 657 | Lifetime: 669)
- Avg Time On-Scene: 13.7 min (YTD: 15.7 min | Lifetime: 15.5 min)

Response Metrics

- Total Runs: 140 (YTD: 676 | Lifetime: 681)
- Total Responding Time: 922 min (YTD: 4,906 min | Lifetime: 4,925 min)
- Avg Time-to-Scene: 6.6 min (YTD: 7.3 min | Lifetime: 7.2 min)

Updates.

- June 2 – Image Trend demo
- June 4 & 5 – RETAC Forum, Colorado Springs
- June 10 – EMS Corps Webinar, CWBC Advisory Committee
- June 11 – AST Space Mobile Webinar, EMS Sustainability Task Force
- June 12 – Central Square Project Meeting, staff attended World Elder Abuse Awareness Day, True Cost of EMS Webinar, Interfacility Transport Task Force
- June 13 – Santa Fe Trail Days w/ UTV Standby (transported 3)
- June 16 – CWBC Critical Access (Rural Committee)
- June 23 – Mandatory Quarterly Training – FFL/Airway
- June 24 – Met with auditor

National EMS Headlines, EMS Incidents and Crashes, EMS Shortages, Colorado EMS Headlines. Chief Moreno presented several related accounts to the status of ambulance services nationwide.

Operations Report

Deputy Chief DeTray provided the following statistics for May 2025:

Calls for Service	180 (up 14 from April)
On Call	0
Chief	0
Deputy Chief	0
Inter-Facility Transfers	31 (up 4 from April) 1 being a double
IFT Not Transported	3 - 2 due to patient condition, 1 due to crew scored out on safety standards
IFT Mileage - March	6,474
YTD IFT Transports	140
YTD IFT Mileage	27,944

Six out of six truck are operational. Employee will remain out on Workers Compensation for extended period.

Updates.

- May 2 – EMSAC Advocacy meeting - weekly
- May 4 – SEMTAC Grant Improvement meeting
- May 6 – LOG Rx Demo meeting
- May 7 – Image Trend Demo meeting
- May 8 – Waiver Training w/ Dr. Becker, HAAS Alerting Safety Cloud meeting, State Trauma Grant review
- May 9 – First Net Mission Critical meeting
- May 12 – State RMD and EMPAC meetings, Mile High Safety Summit Committee meeting, South Region Patient Tracking meeting
- May 13 – SECRETAC, First Net Mission Critical, Streamline meetings
- May 14 – Mt. San Rafael Hospital TER Trauma meeting
- May 15 – Motivational Interviewing class
- May 19 – Operative IQ demo, State Ground Ambulance Town Hall meeting
- May 20 – SECRETAC meeting
- May 21 – Streamline, State EMS Sustainability Task Force meetings
- May 22 – State EMS Sustainability Task Force meeting
- May 28 – APS
- May 29 - Surviving Shake-up Federal Reform meetings

Miscellaneous

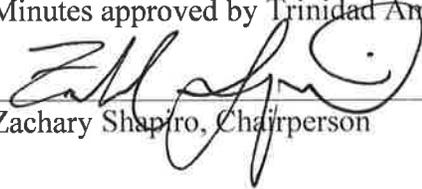
Tom Murphy thanks TAD members for attending St. Mestas' services and providing the UTV for standby. Audra Garrett thanked everyone for operational information provided and proclaimed her advocacy in fixing TAD's public perception. Zakk Shapiro thanked Audra for her willingness to ask questions and desire to work toward collaboration between TAD and Mt. San Rafael Hospital.

Trinidad Ambulance District
Regular Monthly Meeting
June 25, 2025

Next Meeting The next monthly meeting will be July 23, 2025 4:30pm

Adjourn **MOTION** to adjourn was made by Tom Murphy
SECOND: Audra Garrett
YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Lynette Bates, Audra
Garrett
NAY:
ABSTAIN:
Adjourned at 7:10pm

Minutes approved by Trinidad Ambulance District Board of Directors July 23, 2025.



Zachary Shapiro, Chairperson