

TRINIDAD AMBULANCE DISTRICT BOARD OF DIRECTORS
MONTHLY MEETING
July 23, 2025

Attendance: Joe Richards, Tom Murphy, Zachary Shapiro, Audra Garrett, Executive Director Gabe Moreno, Deputy Chief David DeTray, Barbara Fisk, Liz Romero, Chris Jorgensen, Max Neuman, Zachary Bierman

| SUBJECT | DISCUSSION |
|---------------------------|--|
| Call to Order/Pledge | Meeting was called to order at 4:34pm by Zakk Shapiro. |
| Roll Call/Proof of Quorum | There was a quorum with four (4) board members in attendance. |
| Adoption of Agenda | <p>MOTION adopt the agenda as presented was made by Audra Garrett. SECOND: Tom Murphy YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett NAY: ABSTAIN: The agenda adopted as presented.</p> |
| 2024 Draft Audit Review | <p>Chris Jorgensen with Biggs & Kofford presented the 2024 draft audit for review. The 2023 audit was filed after two extensions were requested, therefore, no extensions can be requested in filing the 2024 audit which is due July 31, 2025. A large part of the audit process was splitting the budget into two separate entities; 1) Enterprise/Business Type/Proprietary Fund which accounts for services provided and 2) Government Activities/General Operations which accounts for property tax revenue and operational expenses.</p> <p>Notes to the Financial Statement were reviewed. Note 13 was discussed specifically which includes 1) Change of financial reporting entity, 2) Change of accounting principal, and 3) Correction of error in previously issued financial statements. The audit result is over expenditures of both the Enterprise and Governmental Activities funds which can be corrected by amending the 2024 budget.</p> <p>The audit includes the following statement: The District incurred expenditures in excess of the appropriations for the year ended December 31, 2024, which may be a violation of state law, and is in the process of amending its budget for the general fund and transportation revenue fund as required by state law.</p> <p>The District is left with two options regarding filing the 2024 audit,</p> <ol style="list-style-type: none">1. File the audit as presented with intent to amend the 2024 budget after filing, or2. Amend the 2024 budget in August (deadline for filing July 31, 2024) and file late in which case the District's property tax revenue will be withheld until the filing process is complete. |

MOTION to set a public hearing on August 27, 2025 during which present an amended 2024 budget and resolution to amend said budget thus filing the 2024 audit late but with an appropriately amended 2024 budget was made by Tom Murphy.

SECOND: Audra Garrett

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett

NAY:

ABSTAIN:

The 2024 audit will be filed late after the conclusion of a public hearing set for August 27, 2025 wherein the 2024 amended budget is presented along with a resolution to amend the 2024 budget.

Audra Garrett inquired of the auditor if a single audit needed to be done for the USDA loan funds received in 2024. The auditor will research the necessity.

Lease of 939 Robinson Ave Zachary Bierman of K&H Commercial Real Estate has a lease agreement, signed by lessee, for the property at 939 Robinson Avenue. The lessee is also interested in purchasing the property for \$1.1million. The board discussed different options pertaining to a lease/purchase agreement.
MOTION to lease the property at 939 Robinson Avenue with intent to purchase, monthly payments to be applied to the \$1.1 million asking price, and purchase agreement made within 24 months of signing lease was made by Joe Richards.

SECOND: Audra Garrett

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett

NAY:

ABSTAIN:

The District agrees to a lease/purchase agreement for the property at 939 Robinson Avenue, Trinidad, Colorado.

Review Minutes **MOTION** to approve the June 25, 2025 meeting minutes as presented was made by Tom Murphy.

SECOND: Audra Garrett

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett

NAY:

ABSTAIN:

The June 25, 2025 minutes were approved as presented.

Director's Report

Financial Statement for June 2025.

Financial Overview

- Deferred Property Tax Receivable: \$226,381.57
- General Fund Bank Accounts \$1,708,841.75
- Enterprise Fund Bank Accounts \$2,049,553.16
- Total Cash on Hand \$3,758,394.91

YTD Income and Expenses – Net Income \$831,633.30

- Net Income TAD \$464,831.35, TADE \$366,801.95
- Combined Expenses \$816,290.67
- Payroll \$594,333.22
- Medical (Ins/Sup) \$54,707.25
- Insurance \$101,786.33
- Legal/Professional \$65,463.87

YTD Billing Performance

- EMS Transports January – June 2025: 828
- Gross Charges \$2,706,565.47
- Contractual Allowances \$1,252,978.36
- Payments Collected \$661,426.97
- Net Collections Rate ~25.4%

June Collections Summary

- Total Transports 125
- Gross Charges \$393,529.43
- Average Gross Charge/Trip \$3,019.55
- Collections June Trips \$20,162.25
- Cash per Trip \$161.30
- April Collection Rate 6.3%

Rolling 12 Month Payor Mix

- Medicare 22% - \$767.30/trip (96%)
- Medicare Adv 29% - \$724.03/trip (80%)
- Medicaid 21% - \$387.31/trip (42%)
- Insurance 12% - \$1,382.63/trip (48%)
- Facility 2% - \$1,055.25/trip (53%)
- Other Govt 3% - \$2,066.62/trip (86%)
- Self-Pay 12% - \$6.94/trip (0%)

Rolling 12 Month Operations Summary

- Total Trips 1,787
- Gross Charges \$5.4M
- Allowables \$2.3M
- Net Charges \$3M
- Payments \$1M
- Avg Gross Charge/Trip \$3,019.55
- Avg Cash/Trip \$571.57
- Net Collection Rate ~33.4%

YTD Old AR (QMC)

- In discussion to write off the balance of old AR

Chief Moreno spoke about Closed Joint Reduction training with medical director Dr. Becker and applying for additional waivers from the state.

There are no updates on the CIHCS license. The District has been awarded an EMTS Grant. He also provided dates for different trainings and meetings he attended, Safety Cloud report summary, state and national EMS Headlines as well as legislative propositions. The You Tube video, Into the Unknown: A Paramedic's Journey (<https://youtu.be/137DnKvkSTG>) was viewed and content discussed.

Operations Report

Deputy Chief DeTray provided statistics on services provided for the month of June, 2025.

| | |
|--------------------------|--|
| Calls for Service | 205(up 25 from May) |
| On Call | 0 |
| Chief | 1 |
| Deputy Chief | 0 |
| Inter-Facility Transfers | 33 (up 2 from May) 1 a double, 2 home |
| IFT Not Transported | 2 – 1 patient transported pov 1 family cancelled (1 delayed-crew scored out) |
| IFT Mileage – June | 6,450 |
| YTD IFT Transports | 173 |
| YTD IFT Mileage | 34,394 |

One ambulance is out of service, struck a deer.

Crew's Corner

- Attended Elder Abuse program at the Senior Center
- Visit Senior Center twice a month
- Assisted ER staff with changing beds, helping with patients
- Noted: a secure transport wherein crews and ER staff juggled schedules to accommodate

Unfinished Business

Bylaw Adherence. The Board was asked if providing email copies of invoices to members and three-person approval in Bill.com was sufficient for review prior to paying, thus eliminating item on agenda. It was agreed that email copies provided sufficient review prior to paying.

Public Perception Campaign. The Board, as a whole, concurred that community education about how TAD operates is important and believe the District is continually moving forward with providing public information. The Board desires to meet with MSRH board as well as administrative staff from both entities meeting with the goal of obtaining actionable items for continued cooperation.

Public Comments

None

New Business

Cot Donation. Lt. Romero is working with the Department of Corrections for TAD to donate a cot to DOC. She is waiting for a letter requesting the donation and volunteered to provide training to DOC staff on it use.
MOTION to donate a cot to the Department of Corrections upon receipt

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of a letter of request was made by Audra Garrett.

SECOND: Joe Richards

YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett

NAY:

ABSTAIN:

Upon receipt of a letter requesting a cot donation, the District will donate a cot to the Department of Corrections and provide training on its use.

Adjourn

MOTION to adjourn was made by Joe Richards

SECOND: Tom Murphy

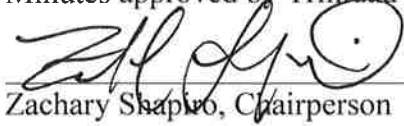
YEA: Zakk Shapiro, Joe Richards, Tom Murphy, Audra Garrett

NAY:

ABSTAIN:

Adjourned at 6:26pm

Minutes approved by Trinidad Ambulance District Board of Directors August 27, 2025.



Zachary Shapiro, Chairperson

